

OEA-R Delegate Assembly Standing Rules

SECTION 1- ORDER OF BUSINESS AND DEBATE

- 1.01 The adoption of the standing rules of the Assembly shall be the next item of business following the Credentials Report at the opening of the Assembly.
- 1.02 The Agenda, sent to delegates at least 2 weeks prior to the Delegate Assembly and printed in the Delegate/Alternate Packets constitutes the official order of business for the Assembly except as agenda, may be adopted with flexibility.
- 1.03 The meeting of the Assembly shall be conducted in accordance with the provisions of the OEA-R Guidelines, the Standing rules and in any cases not specifically covered by these Standing rules shall be governed by Roberts Rules of Order: Newly Revised.
- 1.04 Parliamentary procedure is designed to assist the assembly in accomplishing its work. All members have the right to be heard, but the individual, as in any community, may at times have to submit to the interest of the majority.
- 1.05 There shall be an official parliamentarian to whom question may be directed through the presiding officer only.
- 1.06 The Chair may submit new business items for action later in the Assembly as necessary.
- 1.07 A Delegate wishing to speak before the Assembly, and when recognized by the Chair, must give his/her name.
- 1.08 No Delegate may speak more than twice to the same motion unless permission is granted by a majority vote of the Assembly. Each speaker shall be limited to (5) minutes on the first presentation and three (3) minutes on subsequent presentations.
- 1.09 No Delegate may yield the floor directly to another Delegate.
- 1.10 A person speaking to a motion may not immediately offer a motion to close debate.
- 1.11 A motion to close debate is restricted to the immediate question pending.
- 1.12 Voting other than for elections shall be via voice except when division is called by the Chair or by at least five (5) delegates.
- 1.13 Division of the house shall be by standing vote and delegates who were not present at the voice vote shall not be permitted to vote in the division of the house.

SECTION 2 - ADOPTION, AMENDMENT & SUSPENSION OF STANDING RULES

- 2.01 The Standing Rules of the Assembly shall be adopted by a majority vote of the Assembly.
- 2.02 A Standing rule of the Assembly may be suspended, rescinded or amended after adoption by 2/3 vote of the Assembly.

SECTION 3 - CERTIFICATION AND REGISTRATION OF DELEGATES AND ALTERNATES

- 3.01 The OEA-R Secretary shall certify to the Assembly that proper Delegates and Alternates have been seated.
- 3.02 The certification of Delegates and Alternates is governed by the OEA Election Manual, and the Standing Rules of the Assembly.
- 3.03 Registration procedures shall be under the immediate direction of the Administrative Services/Conference Coordinator and the designated OEA Staff Liaison.
- 3.04 Delegate badges or identification shall be issued only after delegates have met proper OEA Constitutional/OEA-R Guidelines requirements.

SECTION 4 - SEATING ARRANGEMENTS

- 4.01 Delegates shall be seated in a designated Delegate area.
- 4.02 Nonvoting observers may not be seated in the same area occupied by official delegates.

SECTION 5 - VOTING PROCEDURES

- 5.01 All voting on printed ballots shall be by secret ballots.
- 5.02 Titles of amendments appearing on ballots shall summarize the intent of the amendment, including clear identification of pertinent changes involved.

SECTION 6 – ELECTION PROCEDURES

- 6.01 Endorsement of Candidates for statewide OEA/NEA office shall be by ballot vote (except as the Assembly has the right to cast a voice vote when only one Candidate for office). The ballot for each office shall include all candidates and a choice for "no endorsement". Endorsement shall be by majority of votes cast.

SECTION 7 – ELECTION GUIDELINES

- 7.01 A candidate or his/her designated speaker for the following officers may make one (1) speech not to exceed 3 minutes. In a contested race, the order of speaking shall be in alphabetical order according to last name. The speaking

order of the office shall be determined by the agenda.
OEA Board of Directors
OEA Officers
NEA Directors

- 7.02 The Chair shall announce said results to Delegate Assembly and all elections shall be declared official with the adoption of the report.

SECTION 8 – ENDORSEMENT PROCEDURES

- 8.01 The OEA-R Delegate Assembly may endorse OEA Candidates and/or positions.
- 8.02 The Screening Committee shall be appointed by the Chair and approved by the OEA-R Advisory Council.
- 8.03 The Screening Committee shall screen candidates prior to the OEA-R Delegate Assembly and/or prior to any OEA election.
- 8.04 OEA Candidates that are unopposed will not require screening. However, a questionnaire will be submitted for review by the Screening Committee. If a questionnaire is not received, the candidate or his/her representative must speak to the Delegate Assembly for endorsement.
- 8.05 The screening committee shall report its recommendation to the OEA-R Advisory Council and the Delegate Assembly.
- 8.06 An endorsement of a candidate shall require an affirmative vote of 50% plus one of the certified delegates attending the Delegate Assembly.
- 8.07 A vote of support, opposition, or no position to an issue shall require a vote of 50% plus one of the certified delegates attending the Delegate Assembly.
- 8.08 The OEA-R position on a specific candidate and/or issue does not preclude individuals from voting as they see fit.
- 8.09 All non-delegates to the OEA-R Delegate Assembly will be asked to leave the room during the endorsement procedure.

Effective December 2016